

# Emblaze Academy Board Meeting



**EMBLAZE ACADEMY**  
CHARTER SCHOOL

July 19, 2024

1:00 PM - 2:00 PM

## Board Members in Attendance:

- Daisy Fernandes
- Janneth Gaona
- Ryan Hicks
- Kaitlyn McKeough
- Caroline Wachtler

## Additional Attendees:

- Hyrjana Dibra
- Shakina Hinton
- Janeya Hisle
- Astha Dutta
- Bryson Wilson
- Valarie Hunsinger (FundEd)
- John Campbell (FundEd)

## Agenda Topic

## Discussion Lead

5m Welcome, Call to Order, & Roll Call (*Start recording*)

*Board Chair*

Note board member attendance, & review agenda for the meeting.

30m Finance Presentation

*EdTec*

- [July Finance Report](#)

30m FundEnd Strategies Presentation

- Met at NY Charter School Conference

30m Monthly Monitoring Report

*DOO*

- [July MMR](#)

10m Academic Committee

*Committee Chair*

- Present decisions made in [July meeting](#)
  - Academic goal

10m Finance Committee

*Committee Chair*

- Annual Audit (goal to be signing off in September)
- Present [proposals](#) for:
  - Account Service Provider
  - Grant Writing Services

- Student Recruitment Services
- Savings Account into CD Account

20m Other Business

Board Chair

- Confirm Officer titles:
  - Board Chair & Secretary: Kaitlyn McKeough
  - Co Vice Chair: Caroline Wachtler
  - Co Vice Chair: Ryan Hicks
  - Treasurer: Janneth Gaona
  - Vice Treasurer & Finance Committee Chair: Daisy Fernandes
  - Academic Committee Chair: Caroline Wachtler

5m Review Voting Decisions

Board Chair

Decisions:

- Account Service Provider

(**APPROVE** | REJECT)

YAY	NAY	ABSTAIN
<input checked="" type="checkbox"/> C. Wachtler	<input type="checkbox"/> C. Wachtler	<input type="checkbox"/> C. Wachtler
<input checked="" type="checkbox"/> D. Fernandes	<input type="checkbox"/> D. Fernandes	<input type="checkbox"/> D. Fernandes
<input type="checkbox"/> J. Gaona	<input type="checkbox"/> J. Gaona	<input type="checkbox"/> J. Gaona
<input type="checkbox"/> R. Hicks	<input type="checkbox"/> R. Hicks	<input type="checkbox"/> R. Hicks
<input checked="" type="checkbox"/> K. McKeough	<input type="checkbox"/> K. McKeough	<input type="checkbox"/> K. McKeough

- FundEd Grant Writing Service

(APPROVE | **REJECT**)

YAY	NAY	ABSTAIN
<input type="checkbox"/> C. Wachtler	<input checked="" type="checkbox"/> C. Wachtler	<input type="checkbox"/> C. Wachtler
<input type="checkbox"/> D. Fernandes	<input checked="" type="checkbox"/> D. Fernandes	<input type="checkbox"/> D. Fernandes
<input type="checkbox"/> J. Gaona	<input type="checkbox"/> J. Gaona	<input type="checkbox"/> J. Gaona
<input type="checkbox"/> R. Hicks	<input type="checkbox"/> R. Hicks	<input type="checkbox"/> R. Hicks
<input type="checkbox"/> K. McKeough	<input checked="" type="checkbox"/> K. McKeough	<input type="checkbox"/> K. McKeough

- Student Recruitment Services

(**APPROVE** | REJECT)

YAY	NAY	ABSTAIN
<input checked="" type="checkbox"/> C. Wachtler	<input type="checkbox"/> C. Wachtler	<input type="checkbox"/> C. Wachtler
<input checked="" type="checkbox"/> D. Fernandes	<input type="checkbox"/> D. Fernandes	<input type="checkbox"/> D. Fernandes
<input type="checkbox"/> J. Gaona	<input type="checkbox"/> J. Gaona	<input type="checkbox"/> J. Gaona
<input type="checkbox"/> R. Hicks	<input type="checkbox"/> R. Hicks	<input type="checkbox"/> R. Hicks
<input checked="" type="checkbox"/> K. McKeough	<input type="checkbox"/> K. McKeough	<input type="checkbox"/> K. McKeough

- Board Officer Titles

(APPROVE | REJECT)

YAY	NAY	ABSTAIN
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- C. Wachtler
- D. Fernandes
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● Chase CD Account

(**APPROVE** | REJECT)

YAY	NAY	ABSTAIN
<input checked="" type="checkbox"/> C. Wachtler	<input type="checkbox"/> C. Wachtler	<input type="checkbox"/> C. Wachtler
<input checked="" type="checkbox"/> D. Fernandes	<input type="checkbox"/> D. Fernandes	<input type="checkbox"/> D. Fernandes
<input type="checkbox"/> J. Gaona	<input type="checkbox"/> J. Gaona	<input type="checkbox"/> J. Gaona
<input type="checkbox"/> R. Hicks	<input type="checkbox"/> R. Hicks	<input type="checkbox"/> R. Hicks
<input checked="" type="checkbox"/> K. McKeough	<input type="checkbox"/> K. McKeough	<input type="checkbox"/> K. McKeough

Topics to table	Next Steps
<input type="checkbox"/> Board Officer Titles	<input type="checkbox"/> Daisy to send notice to EdTec & obtain SOW for 2024 Audit <input type="checkbox"/> Daisy to move forward with COOACG as Account Service Provider & Student Recruitment Services <input type="checkbox"/> Dibra to present metrics for recruitment approaches in August meeting <input type="checkbox"/> Dibra to reach out to FundEd contacts for future partnership <input type="checkbox"/> Dibra to open Chase CD account <input type="checkbox"/> McKeough to follow up with Ryan & Janneth regarding board officer titles to vote in August