



**April 2024 Board Meeting.**

**Date: April 9, 2024.**

**Time: 6:30 PM - 8:15 PM.**

**Location: 1164 Garrison Ave, Bronx, NY 10474**

or virtually at <https://emblazeacademy->

[org.zoom.us/j/5210424773?pwd=ckFDVG9aSERJ a mNjbHdMSWJQcmkyOT09](https://emblazeacademy-) if you are not available to attend in person.

Board Members in Attendance:	Absent Board Members:	Other Attendees:
<p><i>Geraldo Vasquez</i></p> <p><i>Janneth Gaona</i></p> <p><i>Tameka Beckford-Young</i></p>	<p><i>Matthew Kirby-Smith</i></p> <p><i>Marlin Jenkins</i></p>	<p><i>Leslie Rich, Ms. Hinton , Bryson(ed-tech rep),</i></p> <p><i>Janea Hisle (new edtech lead for school)</i></p> <p><i>Lastasha Ball(possible board member),</i></p> <p><i>Ana Dibra, Ryan Hicks(possible board member), Daisy Fernandez(possible board member), Caroline</i></p> <p><i>Wachtler(possible board member),</i></p> <p><i>Kaitlyn ( possible board head)</i></p>

Time	Lead	Agenda Item/ (Document No.)
6:30	Gerry	<p>Call to order 6:45</p> <ul style="list-style-type: none"> <li>We have a New edTech Rep- Janea, she will eventually be the sole person. Until the fiscal year closes out Bryson will we working with Janea to get her up to speed.</li> </ul>
6:30-6:35	Gerry/Tameka	<p>Board Meeting Minutes</p> <ul style="list-style-type: none"> <li>November 2023 (Attachment 14) <b>Unanimously approved</b></li> <li>Updated June 2023 and September 2023 board meeting minutes to be posted to website (Attachments 15-16)</li> </ul>
6:35-6:50	Gerry/Shakina	<p>Voting Item</p> <ul style="list-style-type: none"> <li>Select New Board Chair</li> </ul>
6:50-7:20	Janneth/Edtec	<p>Finance and Facilities Committee Report (Attachments 1-11)</p> <ul style="list-style-type: none"> <li>February 2024 Financial Results (including monthly credit card activity by line item) <ul style="list-style-type: none"> <li>Enrollment January &amp; February procurement billed 198.83 ftes, vs budget of 180. The March invoice was for 200 where the budget was 180 FTEs.</li> <li>Sped side 2260 category we had 15.9 in the January and February invoice, and 34.9 in the greater than 60 vs the budget of 8 &amp; 34 in those categories.</li> <li>Per pupil revenue &amp; rental assistance positive variance due to increased enrollment relative to budget Per pupil revenue &amp; rental assistance positive variance due to increased enrollment relative to budget.</li> <li>Federal Grants -Receipt of IDEA funds.</li> <li>Includes vacancies and savings from turnover, bonuses</li> <li>School ops variances driven by overages on field</li> <li>trips, PD, recruitment, depreciation.</li> <li>Facilities will be in-line once Feb rent is transferred to FOE.</li> </ul> </li> </ul>

- Cares Act funds come in around June of the school year.
- Cash on hand to date is about 2 million.
- On-going Budget concern is finding replacement grant or reducing expenses as the following year there will not be Cares act funding.
- There may be a need again for the Friends of Board, if enrollment meets the requirement
- Board Financial Requests Status
  - Contract Reviews Status
  - Review and Update Cash Management Policy
  - Financial Policies Review
- Open Items

7:20-7:50 Shakina

- March 2024 Management Report (including NYSED exam results, enrollment, hiring statuses and assessment results) (Attachment 12)
  - Post Lottery BBQ 4/12
  - Solar Eclipse Party 3/30 (First community event for the very first time)
  - Sip & Paint SPARK Night/ Open House 3/ 23 (Special education event)
  - Upcoming virtual and in person open houses.
- Mock exams for state exams have been taken (all students are at 37% proficiency for ELA-this meets state standards, and for math 25% -which is below for the state), the official exams are coming in the next few weeks.

**Assessment Data**

Content Area	ELA			Math		
	Emblaze	CD 8	NYS	Emblaze	CD 8	NYS
21-22 SY	34%	33%	47%	12%	21%	41%
22-23 SY	45%	37%	48%	33%	35%	52%
23-24 SY Mock Exam	37%			25%		

- Projections for enrollment

## Enrollment (Lottery goes live 4/4/2024!)

2024-2025 Projections						
Incoming Grade	(CURRENT) NYCDOE Invoice - Total Enrollment	New Students (Applications on SchoolMint)	Current Students Returning from 23-24	Total Enrollment - ALL STUDENTS BEST SCENARIO	New Student Registration Projections- ALL STUDENTS (-35% buffer)	24-25 Enrollment Projections- ALL STUDENTS
5	24	39	N/A	39	25	25
6	51	88	24	112	59	83
7	58	27	51	78	16	67
8	68	15	58	73	11	69
<b>TOTAL</b>	<b>201</b>	<b>169</b>	<b>133</b>	<b>302</b>	<b>111</b>	<b>244</b>

- Lottery numbers are not included for this, currently at 202 applications on spearmint.
- 5<sup>th</sup> Grade numbers have always been low, the original intention was that it would serve as a pipeline to filling 6<sup>th</sup> grade.
- The board is curious if there are 5<sup>th</sup> grade specific personnel and can there be a better use of those teachers.
- The HOS voices concern about location and security.
  - The board raises concerns about spending, especially with the upcoming shortfall ahead.
- Recruiting effort discussion:
  - Changes to efforts include purchasing emails, doing mailers personally, more school tabling events, community events, bus shelter ads, and considered consulting an outside company.
  - The Board is concerned that there is not a data driven method in place to monitor which efforts are turning up lead and which need to be scrapped.
- Facility Renovation Update
  - Exterior painting and signage (Painting is completed, waiting on landlord to complete signage)
  - Payment Issue Status
- Status of Classical Consulting Support Services (no longer requires)
  - Open Items (none yet)

<b>7:50-8:10</b>	Gerry/Tameka	Governance Committee Report <ul style="list-style-type: none"> <li>• Welcome New Board Members (Caroline, Daisy, Ryan, Kaitlyn)</li> <li>• Select New Board Chair (Attachment 13) (Kaitlyn, voted unanimously)</li> <li>• Formal Resignation of Current Board Chair (and remaining founding members) (following the meeting)</li> </ul>
<b>8:10-8:15</b>	Gerry	Adjournment