



**July 2022 Board Meeting Date:**

**July 26, 2022.**

**Time: 6:30 PM - 8:15 PM.**

**Location: Virtual meeting at**

**<https://emblazeacademy-org.zoom.us/j/5210424773?pwd=ckFDVG9aSERJ a mNjbHdMSWJOCmkyOT09>**

Board Members in Attendance:	Absent Board Members:	Other Attendees:
<i>Geraldo Vasquez</i> <i>Marlin Jenkins</i> <i>Tameka Beckford-Young</i>	<i>Janneth Gaona</i>  <i>Matthew Kirby-Smith</i>	<i>Erienne Rojas, Ms.Hinton, Leslie Rich (EdTech),</i>  <i>Re-Newal paperwork</i> <i>Nora Clancy, Dan Pasek</i>

Time/actual	Lead	Agenda Item/ (Document No.)
<b>6:30/6:40</b>	Gerry	Call to order
<b>6:30-6:35</b>	Gerry	Approval of Board Meeting Minutes <ul style="list-style-type: none"> <li>• March 2022 – June 2022 (Forthcoming)</li> </ul>
<b>6:35-6:50</b>	Shakina	Voting Items <ul style="list-style-type: none"> <li>• Professional Development (PEDNING MORE INFORMATION)</li> </ul>
<b>6:50-7:10</b> <b>6:50</b>	Dan Pasek	Renewal Update <ul style="list-style-type: none"> <li>• Started working with them in July</li> <li>• August 1 deadline for certain paperwork (board member paperwork) <ul style="list-style-type: none"> <li>○ Must sign a financial release that essentially has the info on financial ties to the school</li> </ul> </li> <li>• IN NEED OF: <ul style="list-style-type: none"> <li>○ Board meeting minutes- by August 1 up till June 2022</li> <li>○ Bylaws if they have been updated since 2021 (decision for less board members approx. a year ago)</li> </ul> </li> <li>• Merger, the original school is no longer capable of merging for September</li> <li>• Ideal Grade structure</li> <li>• Re-newel at best of 3 years- idea is to replace the old board members with new ones an hand of the leadership</li> <li>• Might need another meeting on the 11 or 12 of August</li> </ul>
<b>7:10-7:30</b> <b>8:06</b>	Janneth/Edtec	Finance and Facilities Committee Report <ul style="list-style-type: none"> <li>• June 2022 Financial Results Update</li> <li>• Still in close until the Audit on the 15 of August</li> <li>• 2022-2023 Budget Update</li> </ul>

### Emblaze - FY2022 - 2023 Budget Draft

	2022-23	2022-23	Variance
	Original Budget	Amended Budget	
State Revenue			
Per Pupil Funding & State Grants	6,796,488	6,794,259	(2,229)
Federal Grants	308,805	308,805	-
Contributions & Grants	100,000	100,000	-
Fundraising			-
Interest			-
Miscellaneous Revenues			-
<b>Total Operating Revenue</b>	<b>7,205,293</b>	<b>7,203,064</b>	<b>(2,229)</b>
Expenses			
Personnel	3,732,923	3,413,437	319,486
Benefits & Insurances	796,260	721,865	74,395
Curriculum & Classroom	275,126	275,126	-
Administrative Expenses & Insurances	349,265	349,265	(0)
Professional Development & Services	386,012	385,949	63
Marketing & Recruitment	105,079	105,079	-
Facilities	2,090,770	36,200	2,054,570
Miscellaneous Expenses	476,125	2,827,983	(2,351,858)
<b>Total Expenses</b>	<b>8,211,560</b>	<b>8,114,904</b>	<b>96,656</b>
Lease Capitalization		(2,351,857)	2,351,857
Rent Adj Actual Lease Payments + Deferral		2,054,570	(2,054,570)
<b>Rent Adjustments</b>	<b>-</b>	<b>(297,287)</b>	<b>297,287</b>
<b>Net Operating Income</b>	<b>(1,006,267)</b>	<b>(614,552)</b>	<b>391,715</b>
CARES Act			
ESSER II	282,482	282,482	-
ESSER III / ARP	846,992	846,992	-
<b>Total Non-Operating Revenue</b>	<b>1,129,474</b>	<b>1,129,474</b>	<b>-</b>
<b>Total Net Income</b>	<b>123,207</b>	<b>514,922</b>	<b>391,715</b>

- Audit Update
- Flat line the payments as if it is a lease
- We should show that we are spending the grant money rather than it is sitting in favorable variance
- Grant money was given to combat learning loss ESSER II, III, ARP (CARES ACT)

7:30-7:50

Shakina

#### Management Report

- July 2022 Update (including enrollment, hiring statuses and assessment results)
- 25 staff for the Professional Development workshop an developing the staff/ Relay is a graduate school that helps prepare teachers
  - Marlin would like another provider for PD (professional development) about \$30,000 (a little under-about 1,000 a person)
  - Would need response before August 15, 4 sessions would be held in August and rest would be spread out through the year
  - TABLED FOR THIS MEETING
- Enrollments numbers
  - 5<sup>th</sup> grade 30 students
  - 6<sup>th</sup> grade 76 students
  - 7<sup>th</sup> grade 72 students
  - 8<sup>th</sup> grade 67 students
- 7<sup>th</sup> grade math teacher is still needed
- Awaiting a vote still:

Voting Items
<ul style="list-style-type: none"> <li>• SY 22-23 Professional Development Plan (Relay GSE)</li> </ul> <p>Discuss w/ Board</p> <ul style="list-style-type: none"> <li>• Janneth - Signature form for checks (replacement of old treasurer) - awaiting signature</li> <li>• UG Engagement letter Pre-audit document - awaiting board signature</li> <li>• Board Disclosure forms sent to board by Jen Pašek - awaiting signature</li> <li>• Website design proposal</li> </ul>

<b>7:50-7:55</b>	Marlin	Enrollment and Development Committee Report <ul style="list-style-type: none"> <li>• Enrollment Update</li> <li>• Development Update</li> <li>• Branding Program</li> </ul>
<b>7:55-8:00</b>	Gerry/Tameka	Governance Committee Report (Spoke about this at the beginning of the meeting) <ul style="list-style-type: none"> <li>• Merger Status</li> </ul>
<b>8:00-8:22</b>	Gerry	Executive Session <ul style="list-style-type: none"> <li>• Discussion regarding Head of School Salary and bonus</li> <li>• Timing of submitting charter renewal and NYSEDs recommendations for school on this topic.</li> </ul>
<b>8:22</b>	Gerry	Adjournment