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|  | **Board Meeting**  **June 24, 2019**  **6:00PM - 7:00PM** |

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| **Board Members in Attendance:** | **Absent Board Members:** | **Other Attendees:** |
| Geraldo Vasquez, Board Chair  Marlin Jenkins  Rosann Santos, Vice Chair  Matthew Kirby-Smith | Harini Mittal, Treasurer  Raghav Thapar  Tameka Beckford-Young, Esq. Dr., Secretary | Kristen Shroff, Head of School  Erienne Rojas, Director of Operations |

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| **Agenda Item** |
| The meeting was called to order at 6:17pm by Gerry Vasquez. |
| **Review and Vote: FY20 Budget**   * Expecting to end with 539, 298k cash on hand * Spent less on recruitment for staff and students in FY19 (decreased line item in this new budget) * Presently, coding issues with overlapping line items (school supplies vs classroom supplies) * Added new line items to reconcile the overlapping line items from FY19 (i.e. Student Food & Incentives, Family Engagement) * Growing from 90 students to 210 students for 19-20 school year * NYCDOE GedED and SPED funding for revenue * Doubling in rent for 1744 Williamsbridge and 1164 Garrison sites * Doubling in staff size from 14 to 28   **Motion: Approve the FY20 budget for Emblaze.**  Gerry: Approved  Rosann: Approved  Marlin: Approved  Rosann: Approved |
| **Review and Vote: Material Revision Request**   * Make a change to our charter agreement * Previous Changes: * 1st Change from CSD 9 to 7 * 2nd Change from CSD 7 to 11 * New Change to CSD 8 (South Bronx/Hunts Point area) * NYSED Protocol: formal request that we are adding 30 additional students in year 2 of operations   **Motion: Approve the Revision Request to CSD 8.**  Gerry: Approved  Rosann: Approved  Marlin: Approved  Rosann: Approved |
| **Review and Vote:** **Security Guard**   * 2 Proposals: Arrow Security & Priority 1 Security * Both vendors are reliable and communicative (fostered a long-term relationship with Emblaze since 147th street building) * Both vendors are accessible by phone and text message * Both vendors have required COIs and are familiar with the fingerprinting process for charter school background clearance * Main selling points: * Arrow Security has charter school experience (Big client: Children’s Aid Charter School” whereas Priority 1 does not have any charter school clients * Arrow Security is roughly cheaper by 2k for a 10-week/36 week period of services   **Motion: Approve the security contracts pending review of meal time break coverage**  Gerry: Approved  Rosann: Approved  Marlin: Approved  Rosann: Approved |
| **Review and Vote: Sublease**   * Created Friends Of to fill in rental assistance gap * Friends Of will pay bills exclusively for Emblaze Academy * Friends Of is a pass through for maximum rental assistance   **Motion: Approve sublease agreement between Friends Of Emblaze and Emblaze Academy.**  Gerry: Approved  Rosann: Approved  Marlin: Approved  Rosann: Approved |
| **Review and Vote: 19/20 Insurance Policies**   * Gallagher sent us a revised quote for the new school year * Difference in costs between 18/19 insurances and 19/20 is only a few hundred dollars * All renewal invoices are received except for the Crime policy (we are still waiting for this one) * Emblaze pays insurance policies in one lump sum amount (and not spread out throughout the year)   **Motion: Approve renewal of insurance policies and respective amounts.**  Gerry: Approved  Rosann: Approved  Marlin: Approved  Rosann: Approved |
| The meeting adjourned at 7:00pm by Gerry Vasquez. |