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|  | **Board Meeting** **June 24, 2019****6:00PM - 7:00PM** |

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| **Board Members in Attendance:** | **Absent Board Members:**  | **Other Attendees:**  |
| Geraldo Vasquez, Board ChairMarlin JenkinsRosann Santos, Vice Chair Matthew Kirby-Smith  | Harini Mittal, Treasurer Raghav ThaparTameka Beckford-Young, Esq. Dr., Secretary | Kristen Shroff, Head of SchoolErienne Rojas, Director of Operations |

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| **Agenda Item** |
| The meeting was called to order at 6:17pm by Gerry Vasquez.  |
| **Review and Vote: FY20 Budget*** Expecting to end with 539, 298k cash on hand
* Spent less on recruitment for staff and students in FY19 (decreased line item in this new budget)
* Presently, coding issues with overlapping line items (school supplies vs classroom supplies)
* Added new line items to reconcile the overlapping line items from FY19 (i.e. Student Food & Incentives, Family Engagement)
* Growing from 90 students to 210 students for 19-20 school year
* NYCDOE GedED and SPED funding for revenue
* Doubling in rent for 1744 Williamsbridge and 1164 Garrison sites
* Doubling in staff size from 14 to 28

**Motion: Approve the FY20 budget for Emblaze.**Gerry: ApprovedRosann: Approved Marlin: ApprovedRosann: Approved |
| **Review and Vote: Material Revision Request*** Make a change to our charter agreement
* Previous Changes:
* 1st Change from CSD 9 to 7
* 2nd Change from CSD 7 to 11
* New Change to CSD 8 (South Bronx/Hunts Point area)
* NYSED Protocol: formal request that we are adding 30 additional students in year 2 of operations

**Motion: Approve the Revision Request to CSD 8.**Gerry: ApprovedRosann: Approved Marlin: ApprovedRosann: Approved |
| **Review and Vote:** **Security Guard*** 2 Proposals: Arrow Security & Priority 1 Security
* Both vendors are reliable and communicative (fostered a long-term relationship with Emblaze since 147th street building)
* Both vendors are accessible by phone and text message
* Both vendors have required COIs and are familiar with the fingerprinting process for charter school background clearance
* Main selling points:
* Arrow Security has charter school experience (Big client: Children’s Aid Charter School” whereas Priority 1 does not have any charter school clients
* Arrow Security is roughly cheaper by 2k for a 10-week/36 week period of services

**Motion: Approve the security contracts pending review of meal time break coverage**Gerry: ApprovedRosann: Approved Marlin: ApprovedRosann: Approved |
| **Review and Vote: Sublease*** Created Friends Of to fill in rental assistance gap
* Friends Of will pay bills exclusively for Emblaze Academy
* Friends Of is a pass through for maximum rental assistance

**Motion: Approve sublease agreement between Friends Of Emblaze and Emblaze Academy.**Gerry: ApprovedRosann: Approved Marlin: ApprovedRosann: Approved |
| **Review and Vote: 19/20 Insurance Policies** * Gallagher sent us a revised quote for the new school year
* Difference in costs between 18/19 insurances and 19/20 is only a few hundred dollars
* All renewal invoices are received except for the Crime policy (we are still waiting for this one)
* Emblaze pays insurance policies in one lump sum amount (and not spread out throughout the year)

**Motion: Approve renewal of insurance policies and respective amounts.**Gerry: ApprovedRosann: Approved Marlin: ApprovedRosann: Approved |
| The meeting adjourned at 7:00pm by Gerry Vasquez. |