



April 2022 Board Meeting

Date: Apr. 26, 2022.

Time: 6:30 PM - 8:15 PM.

Location: Virtual meeting at

<https://emblazeacademy-org.zoom.us/j/5210424773?pwd=ckFDVG9aSERJ a mNibHdMSWJOcmkvOT09>

Board Members in Attendance:	Absent Board Members:	Other Attendees:
Geraldo Vasquez Marlin Jenkins Janneth Gaona	Tameka Beckford-Young Matthew Kirby-Smith	Erienne Rojas, Ms.Hinton, Bryson Wilson, Leslie Rich (EdTech), Adnan Vandyck, Maritza Barreto, dnunez@emblaze, Mellisa Sposato (emplova), Ms.Croft

Time	Lead	Agenda Item
6:30 / 6:33	Gerry	Call to order
6:30-6:40	Gerry	Approval of Board Meeting Minutes <ul style="list-style-type: none"> January 2022 and February 2022 Meetings minutes approved Unanimously
6:40-6:55	Melissa Sposato	Emplova HR Presentation <ul style="list-style-type: none"> The Company is run by people that originally were part of our previous HR provider Little Bird, who was later acquired by Tri-net. Assistance in adjusting the salaries for any employees Use Cigna, have dental and vision Worker's comp is something they are still figuring out the details of. Streamlined online touchless (have a standard which is fully approved) <ul style="list-style-type: none"> Can be more hands on if required Handle HR as well, white glove concierge service- programs tied to the benefits Lifecycle of an employee at Emblaze would be handled PEO makes sure you are compliant under all federal state city regulations From October to October for enrollment of benefits No rates yet, Cigna underwrite for Emplova rate for own risk Takes about 6 weeks to get onto the system; it does not matter when the employee joins Membership to touchcare- HIPPA certified consultants to help employees with plan coverage
6:55-7:10	Shakina/ Erienne	Voting Items Approved Unanimously <ul style="list-style-type: none"> Addendum to Attendance Policy <ul style="list-style-type: none"> There are some types of absences that do not count from PTO days In the case if people go over their PTO days, more than 3 days is verbal warning, 5 is a written within the record, 6 or more is a fire-able offence Addendum to Workplace Conduct and Environment Policies (Fire able offences, and displace update) <ul style="list-style-type: none"> Any physical altercations are a fire able offence Derogatory language of any kind – fire-able offence

Commented [TB1]: I am not sure what this means. Little Bird was acquired by Tri-net? Or are you making reference to Emplova employees here?

Commented [TB2]: What does this mean? Please Clarify

Commented [TB3]: What does this mean?

- Any contact that is deemed inappropriate or un-necessary – fire-able offence
 - Any other conduct deemed inappropriate by the Co-Heads of School.
 - These examples are not all-inclusive.
- 7:10-7:25** Janneth/ Edtec
- Finance and Facilities Committee Report**
- March 2022 Financial Results Update
 - March we are under enrolled for SPED students
 - Budgeted enrollment 310 FTEs vs. 5th per pupil invoice actuals of 274.973 FTEs
 - Special Education Enrollment Notes
 - >60% Budgeted enrollment 63 FTEs vs. 5th per pupil invoice actuals of 66.768 FTEs
 - 20%-60% Budgeted enrollment 14 FTEs vs. 5th per pupil invoice actuals of 5.052 FTEs

FY Budget vs FY Forecast Variance

	2021-22	2021-22	Variance
	Budget	Current Forecast	
Revenue			
Per Pupil Funding & State Grants	8,158,721	7,367,705	(791,016)
Federal Grants	268,753	1,546,506	1,277,753
Contributions & Grants	100,000	100,000	-
Fundraising	-	-	-
Interest	-	63	63
Miscellaneous Revenues	-	-	-
Total Revenue	8,527,474	9,014,274	486,800
Expenses			
Personnel	3,753,346	3,418,280	335,066
Benefits & Insurances	771,542	717,004	54,538
Curriculum & Classroom	295,633	284,295	11,338
Administrative Expenses & Insurances	343,207	374,958	(31,751)
Professional Development & Services	319,638	378,494	(58,856)
Marketing & Recruitment	38,800	81,799	(42,999)
Facilities	1,804,525	2,087,628	(283,103)
Miscellaneous Expenses	162,693	181,538	(18,845)
Total Expenses	7,489,383	7,523,995	(34,612)
Operating Income	1,038,091	1,490,279	452,188
Beginning Balance (Audited)	1,132,812	698,774	(434,039)
Operating Income	1,038,091	1,490,279	452,188
Ending Fund Balance (incl. Depreciation)	2,170,903	2,189,053	18,150
Ending Fund Balance as % of Expenses	29.0%	29.1%	0.1%

- Tax Report (Form 990) 07/01/2020 – 06/30/2021
- Prior year audited included, expenses and totals
- Approved pending any additional changes
- 2022-2023 Budget Status This is still in the works, but almost ready for board review

- 7:25-7:45** Shakina/ Erienne
- Management Report**
- On the Horizon pep-rally – math state exam 4/26-4/27
 - ELA proficiency from last mock exam in comparison to 2019 and state number
 - Grade ELA:
 - 5th IA #3 (48% Proficient) in comparison to 5th grade NYS Exam (2019) - 38% of students were proficient. Also compared to NYC GEOG District 8- 32% of students were proficient.
 - 6th IA #3 (30% Proficient) in comparison to 6th grade NYS Exam (2019) - 47% of students were proficient. Also compared to NYC GEOG District 8- 37% of students were proficient.
 - 7th IA #3 (28% Proficient) in comparison to 7th grade NYS Exam (2019) - 40% of students were proficient. Also compared to NYC GEOG District 8- 27% of students were proficient.
 - 8th IA #3 (44% Proficient) in comparison to 8th grade NYS Exam (2019) - 48% of students were proficient. Also compared
 - Compared to NYC GEOG District 8- 38% of students were proficient.
 - April 2022 Update (including enrollment, hiring statuses and assessment results)
 - Upcoming NYSED Site Visit

Commented [TB4]: Did Shakina provide the data? If so can you include here?

7:45-7:55	Marlin	Enrollment and Development Committee Report <ul style="list-style-type: none">• Enrollment Update• Development Update• Branding Program
7:55-8:10	Gerry/Tameka	Governance Committee Report <ul style="list-style-type: none">• Merger Discussions are Ongoing.
8:15/ 8:20	Gerry	Adjournment